

## COVID Quarantine Return to School Prior to 10 days

Parents now have the option to upload COVID Negative test results to their student record thru ParentVUE App or Desktop

### ParentVUE Desktop

Open ParentVUE -> Click - Report Absence

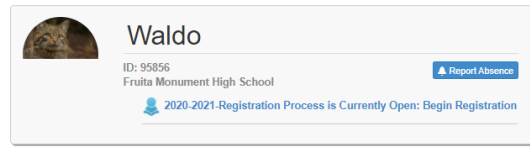
**Start and End Date** - Select today's date

**Select A Reason** - Select COVID Quarantine/Doc (this is the only reason available)

Click - Add doctor's note or document

Select document from your files.

SAVE

A screenshot of the 'Report Absences' form on the desktop. It includes a 'Start Date' field with '12/31/2020', an 'End Date (optional)' field, a 'Select A Reason' dropdown menu, a 'Note' text area, and an 'Add doctor's note or document' button. There are 'Save' and 'Close' buttons at the bottom right.

### ParentVUE APP

Each device may display a bit different. All information is the same as on the Desktop.

Open ParentVUE App > Click - Report Absence

#### Start and End Date

- Select today's date

#### Select A Reason

- Select COVID Quarantine/Doc

Click on Upload Doctor's Note

This will open an Image Picker screen that allows you to select Camera or Library.

Select your option to upload document.

Once your document is loaded there will be an attach button at the bottom of the screen

Click Attach – You are done!

A screenshot of the 'Report Absences' form on the mobile app. It shows 'Start Date' and 'End Date (optional)' both set to '01/07/2021'. The 'Select A Reason' dropdown is set to 'COVIDQuarantine/Note'. There is a large blue button labeled 'Upload Doctor's Note'.